EXPLORE: HEALTH SERVICES ADMINISTRATION

Resources:

Mississippi College's Department of Health Services Administration - https://www.mc.edu/academics/mhsa/
Occupational Outlook Handbook - http://www.bls.gov/oco/ocos014.htm

Skills, knowledge needed for this field:

- Possess excellent decision making, reasoning and time management abilities
- Maintain knowledge of current healthcare laws, regulations and industry trends
- Ability to identify complex problems, critically analyze alternative actions, and implement the best solution
- Provide personal assistance, medical attention, emotional support, or other personal care to others such as coworkers, customers, or patients
- Lead projects and direct teams of staff, physicians, and executive leadership

Develop your resume:

- Acquire at least 5 years of experience in healthcare
- Develop leadership skills through volunteer experiences
- Obtain specialized training or licensure, if needed
- Join the Mississippi Hospital Association

Explore career options – search for details on these job titles at online.onetcenter.org:

Clinical Director
Community Health Consultant
Contract Specialist
Director of Operations
Grants Management Specialist
Health Educator
Health Insurance Specialist
Hospital Administrator
Hospital Compliance Auditor
Management Analyst
Medical Records Administrator
Mental Health Program Manager
Nurse Administrator
Nutrition Services Manager
Practice Administrator

Employers of MC Alumni:

American Healthtech
Attorney General Office - Medicaid Fraud Control Unit
Division of Medicaid
Gilmore Memorial Regional
Hinds County Human Resources Administration
Hudspeth Regional Center
Inspirations
Mede-Lend Nursing Services
Mississippi Children Home Services
MS Dept of Education
MS Dept of Health Services
Office of Inspector General
River Oaks Hospital
St. Dominics Hospital
University of Mississippi Medical Center
VA Medical Center
Warren-Yazoo Mental Health
Waxer

Additional resources and links:

American College of Health Care Administrators - http://www.achca.org/
American College of Healthcare Executives - http://www.ache.org
American Health Care Association - http://www.ahca.org
American Health Information Management Association - http://www.ahima.org/
Association of University Programs in Health Administration - http://www.aupha.org
Commission on Accreditation of Healthcare Management Education - http://www.cahme.org
Mississippi Hospital Association - http://www.mhanet.org/
Professional Association of Health Care Office Management - http://www.pahcom.com
US Department of Health and Human Services - http://www.hhs.gov/careers/