

## MCMOODLE ORIENTATION FOR THE MISSISSIPPI COLLEGE STUDENT

MCMoodle is Mississippi College's designated course management system. This guide is designed to help you become acquainted with the course options and steps to access your courses within MCMoodle, so please read carefully.

### About MC Classes and MCMoodle

Your class course content *may* be housed on MCMoodle course management system at <http://moodle.mc.edu>. There are three types of classes you can take at MC: **traditional** (on-campus class); **hybrid** (online with on-campus class time), and **online** (no on-campus class time).

### Traditional Class

If you are taking a traditional course, your professor may be using MCMoodle to distribute the course syllabus, handouts, video lecture, and forum for questions.

### Hybrid Class

In addition to the syllabus and handouts, your professor *may* choose to offer online quizzes, in depth forums, and online assignment submissions.

### Online Class

In an online course all aspects of your course curriculum will be delivered through MCMoodle.

Please consult your adviser as to what class course delivery style will be most conducive to your needs.

### Registering For a Course

Once you register for a course in Banner Web, that you will automatically be assigned to your MCMoodle course. However, the process takes approximately 36-hours to complete. *You will not have immediate access to your course within MCMoodle.* For this reason, it is important for you to register for courses as early as possible so that you may access your course on time.

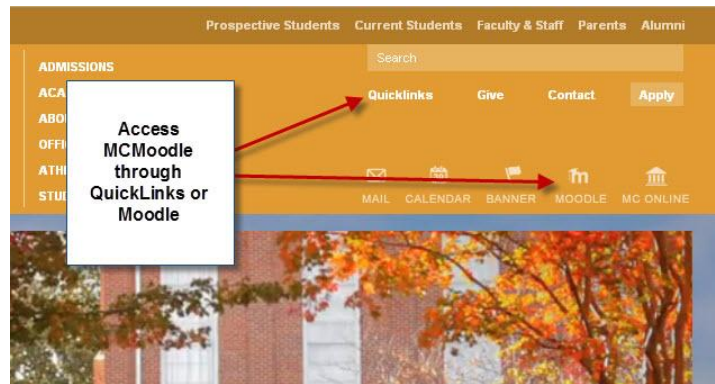


### Accessing Your Course Homepage on MCMoodle

Most courses will not be available to access until one week prior to course start date. If you do not see your course after the course start date, contact your professor, as they may not have made it available yet to the students.

## Accessing Your Course Homepage on MCMoodle

When the class opens, here is how to get started. Connect to the internet. (Firefox is the preferred web browser.) Then type in the following web address: <http://moodle.mc.edu/>. You can also reach the site by visiting the MC homepage at [www.mc.edu](http://www.mc.edu) and selecting MCMoodle under the “QuickLinks” drop-down menu at the top of the page.



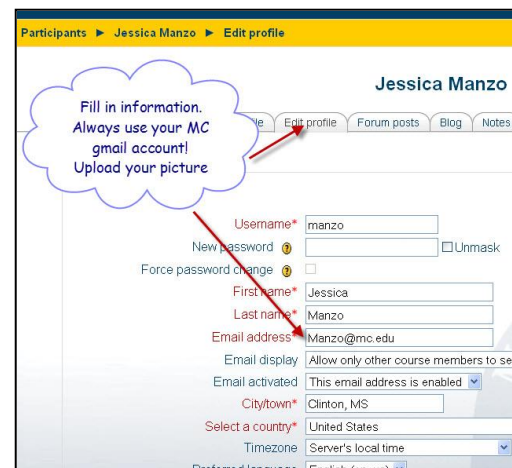
## LOGIN

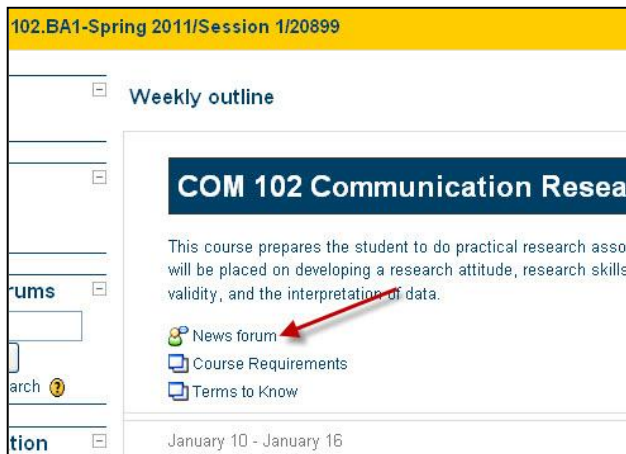
Your login is the same as your MC gmail login username and password. All the courses in which you are enrolled should be there on your site. If not, contact your professor, as your course may not yet be available to you.

## PROFILE

Once you have logged in, you will see your name at the top right-hand side of the page. Click on your name, and the link will take you to your Profile page. Fill in your hometown and other information. Be sure you upload a photo of yourself, so your classmates and instructor can identify you. This will also confirm that you received this *Welcome* letter.

Next, click the “Update profile” button and then click on your course name located in the gold banner above (crumbs). You will be brought back to your course home page.



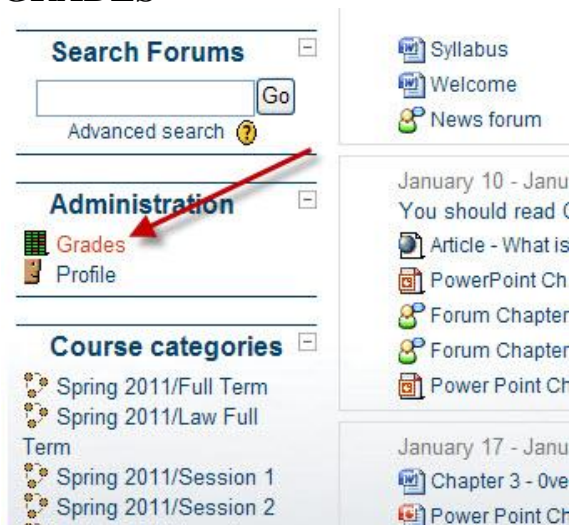


## NEWS FORUM

The course homepage contains blocks on the left and right and a center column. The center column begins with “News Forum,” where your instructor will make announcements. The next row down is the weekly format. When the course opens, you will find course information, including a syllabus, schedule,

and (if you are an online student) your assignments through Moodle that week. Be sure to print out your syllabus, as it will guide you throughout the course as well.

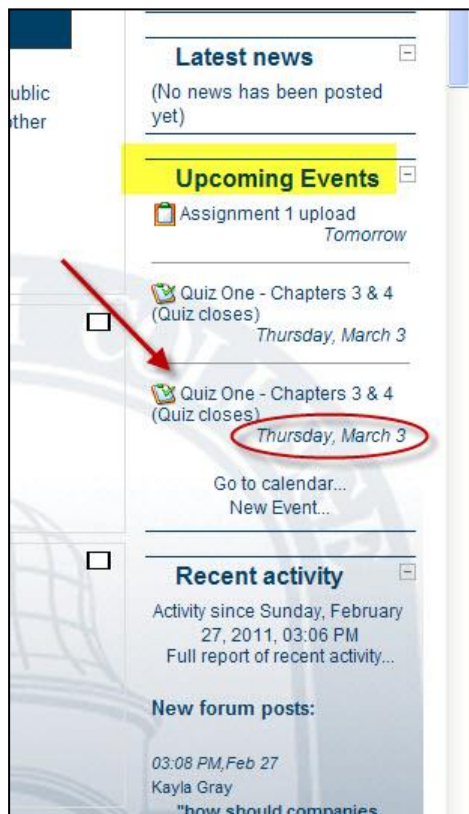
## GRADES



User report - Jessica Watson

Grade item	Grade	Range	Percentage	Feedback
COM443 BOL-Spring 2011/Full Term - Public Relations/22317				
Forum				
Forum Chapter 1	-	0.00-100.00	-	
Forum Chapter 2	-	0.00-100.00	-	
Forum Chapter 3	-	0.00-100.00	-	
Forum Chapter 4	-	0.00-100.00	-	
Forum Chapter 5	-	0.00-100.00	-	
Forum Total	-	0.00-100.00	-	
Quizzes				
Quiz One - Chapters 3 & 4	-	0.00-100.00	-	
Quiz 1 - Chapters 1 & 2	-	0.00-100.00	-	
Case Studies				
Case Study 1	-	0.00-100.00	-	
Case Study 2	-	0.00-100.00	-	
Case Study	-	0.00-100.00	-	
Assignments				
Assignment 1 upload	-	0.00-100.00	-	
Category total	-	0.00-100.00	-	
Tests				
Test Chapters 1-5	-	0.00-100.00	-	
Test 1 - Chapters 1-4	-	0.00-100.00	-	
Final Plan				

Your instructor may be utilizing the MCMoodle grade book. If so, you can access your grades once you have completed a Moodle quiz, or as your instructor announces that grade book has been updated.



## COMMUNICATION/DUE DATES

Throughout the semester/session, keep close communication with your instructor. If you have questions or concerns, ask rather than wait until it's too late.

Whenever you email them, please identify yourself by your real name in your email and course name/number (example: Jane Doe, COM102 [online, traditional, hybrid course]). Make sure you **daily** check your MC gmail and forums for updates.

You are responsible for any information you receive regarding course expectations, assignments, and especially due dates. It may help you to print and post significant due dates on a physical calendar.

Have a great semester and welcome to Mississippi College!

## MORE MCMOODLE INFORMATION VISIT...

MCMoodle home page <http://moodle.mc.edu/>

Moodle Resource web page on the MC homepage <http://mc.edu/mcmoodle>