



# Mississippi College

A CHRISTIAN UNIVERSITY

## SENIOR ADULT EDUCATION PROGRAM

The **Senior Adult Education Program** allows senior adults (age 55 or above) to register and attend selected academic courses (limited to lecture courses), listen, take notes and experience the college environment while being exempt from tests, grades and attendance requirements. A \$50 fee per course allows senior adults to audit a class/classes on a non-credit basis. The selected courses are based on space availability. Applicants will be notified of the availability of selected classes. For more information, contact the Office of Continuing Education at 925-3264.

**Pre-registration is required**

Make all checks payable to Mississippi College.

Please complete registration form and return it along with the applicable fee to:

**Senior Adult Education Program, Office of Continuing Education**

**Mississippi College, Box 4031, Clinton, MS 39058**

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Senior Adult Education Registration Form

Name \_\_\_\_\_ E-mail address \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Fax Number \_\_\_\_\_

**Selected Courses**

*CRN*	DEPT	COURSE #	SEC	HRS	TIME	DAY	INSTRUCTOR

**Alternate Courses**

*Due to limited availability, please include alternate courses.*

*CRN*	DEPT	COURSE #	SEC	HRS	TIME	DAY	INSTRUCTOR

**Registration Deadline: One week prior to traditional registration.**

## **Senior Adult Education Program (SAEP) Procedures and Policy:**

### **Registration Procedure**

1. Select a course from the current class schedule located on the college web-site mc.edu. The program is limited to lecture courses. Physical education, lab and art courses are generally not available.
2. Fill out registration form and deliver to the Office of Continuing Education (OCED) along with the applicable fee, or mail to:

Senior Adult Education Program  
Office of Continuing Education  
Box 4031  
Clinton, MS 39058

3. The SAEP participant should then wait for notification from the Office of Continuing Education Office about availability of the selected course.

### **Program Policy**

1. The Senior Adult Education Program (SAEP), will allow senior adults (age 55 or older) to register for selected academic courses on a non-credit basis. The **deadline for entry** is one week before regular college registration.
2. The fee for the program will be \$50.00 per course. No refund will be made once the SAEP participant has been admitted to class. The applicant should choose alternate course/courses due to limited availability. OCED will make initial contact with each registrant to confirm receipt of registration form. The SAEP participant must register through OCED and should not contact the instructor.
3. After initial contact with the SAEP participant, the Office of Continuing Education will make a courtesy contact with professor of record indicating participant's interest in the course.
4. The SAEP participant will only be admitted to attend the course on a space available basis and approval of the instructor of the selected course. The Office of Continuing Education will determine space availability and instructor approval immediately following registration of credit-seeking students (after add/drop deadline). The OCED will communicate the approval to the SAEP participant verbally and in writing.
5. While awaiting approval, the SAEP participant is encouraged to attend all class meetings. In the event that space availability or instructor consent is not received, the SAEP participant will be moved to an alternate or comparable course and will be notified of the change by OCED as soon as possible.
6. Those enrolled in the Senior Adult Education Program are admitted on a nonparticipating basis and will only be permitted to participate in discussions or projects if invited to do so by the instructor. Any disruption of class will result in forfeiture of all privileges.
7. A permanent record of class participation will not be kept nor will academic credit be given for enrollment through the Senior Adult Education Program.
8. The Mississippi College Bookstore will be notified of Senior Adult Education Program (SAEP) registration. The SAEP participant will be able to purchase text books only after all credit-seeking students have purchased books. Text books will be made available for purchase to SAEP participants one-week after classes start.
9. The SAEP participant will be attending classes for the entire college semester; therefore, the SAEP participant will be required to purchase a parking decal, through the campus security office. Decals are available for purchase 7:00 a.m. - 3:00 p.m. Monday through Friday. The cost is \$45.00 per year or \$15.00 for the Summer Term.
10. The SAEP participant is permitted to use the Leland Speed Library, with all privileges except checking out books or use of computers. A Community User fee will apply for these additional privileges.