

Mississippi College - Department of Teacher Education and Leadership

**Application Requirements for
The Education Specialist Program - Elementary**

In order to complete the application process, candidates must complete the following. Only after the process is completed will candidates be informed of their admission status. Please make application to and submit items 1-3 to the Office of Graduate Studies. All of the requirements of the Graduate Office should be sent to the *Office of Graduate Studies, Mississippi College, Box 4029, Clinton, MS 39058.*

Bring copies of items 1-5 to your interview with Dr. Grove.

- 1. a. **Transcript(s)**- The official copy must go to the Graduate Office. (A 3.25 GPA on prior graduate work is necessary.) Transcripts should be requested by you and forwarded to the Graduate School by each university you attended. (See the address above.)

b. **Educator's License -Copy (Class "AA" License for the EDS application).**
- 2. **Proof of at least 3 years of past teaching experience**- A copy of the verification of teaching experience form may be obtained [online](#).
- 3. a. **Three letters of recommendation**- Official letters of Recommendation must be sent unopened on specified forms to the Graduate Office. The form can be obtained [online](#).

b. **Education Philosophy**- Must include beliefs about curriculum and curriculum development, teacher and/or student relationships, educational goals, teaching methodologies, and educational purpose. (1-3 pages)
- 4. **Work Products**- Proof of the candidate's impact on the growth of student, staff, or school progress should be relayed. This also includes the data, which validates the applicant's impact on student or stakeholder growth. This could also include other subjective artifacts, which demonstrate the candidate's impact on the academic growth of students.
- 5. **Completion of the "21st Century Skills Self-Assessment"**. This document is to be completed by the applicant. This will serve as a compass for growth and reflection. This assessment can be obtained [online](#).

Once the application process is completed and the Office of Graduate Studies has written to inform the candidate of his/her status, candidates can schedule an interview, complete the self-assessment, and the writing assessment with Dr. Grove. Please email Dr. Grove to schedule an appointment. (jgrove@mc.edu)