



A CHRISTIAN UNIVERSITY

## DEAN OF THE SCHOOL OF NURSING

### **The Position:**

Mississippi College (MC) is seeking an outstanding nurse educator to provide strategic, visionary leadership as the Dean for the School of Nursing. The Dean serves as the academic and administrative leader for the School of Nursing and works collaboratively with administration, faculty, and staff.

### **The Responsibilities:**

- Administers the educational program offered by the School of Nursing.
- Provides leadership for the educational program of the School.
- Guides and facilitates the development of the philosophy, objectives and curriculum of the School.
- Guides and facilitates a systematic evaluation program in the school.
- Provides leadership and guidance in student education and development through supervising the curriculum, teaching and individual advisement.
- Provides materials and facilities for implementation of the educational program.
- Assists with the student recruitment program.
- Interprets the educational program to potential students.
- Assist transfer and advanced students with planning a course of study.
- Arranges and maintains contractual agreements with cooperating community agencies.
- Promotes and maintains effective communications between the academic community and the cooperating agencies
- Recruits, selects, and recommends appointment of faculty and staff.
- Provides an orientation of new faculty and students.
- Encourages faculty growth and development by providing professional time to attend educational workshops and professional meetings.
- Recommends salary increments and promotions in rank for faculty.
- Facilitates the maintenance of records and reports.
- Communicates to the College administration the needs and progress of the School.
- Represents the School on Administrative, Academic and Admissions Councils.
- Promotes and maintains communication between the School and other schools within the College.
- Represents the School at official functions as designated by the College Administration.
- Promotes and maintains good public relations between the School and the community.
- Prepares and presents the School budget to the Budget Committee.
- Participates in continuing education programs to increase knowledge and skills.

- Participates in research and publication activities and encourages faculty to participate in the same.
- Provides an atmosphere conducive to faculty and student involvement in the growth of the program.
- Actively participates as a member of professional and community organizations.
- Remains knowledgeable of current standards and best practices in nursing education.
- Prepares reports to accreditation agencies, regional and national educational agencies, and university officials.
- Explores ideas for new nursing programs.

### **Mississippi College:**

Mississippi College was founded in 1826 and is the oldest institution of higher learning in Mississippi and the second oldest Baptist University in the nation. MC is affiliated with the Mississippi Baptist Convention and is a private, co-educational, Christian university of liberal arts and sciences. With more than 80 areas of study, 15 graduate programs, a doctor of jurisprudence, a doctor of education leadership degree and a doctor of professional counseling degree, Mississippi College seeks to be a university recognized for academic excellence and commitment to the cause of Christ. The University is accredited by SACSCOC.

### **School of Nursing:**

The School of Nursing, established in 1969, utilizing the principles of Christian living, endeavors to assist individuals to become positive contributors to the profession of nursing and to society as well. Nursing classes are conducted on the Mississippi College campus. Clinical portions of the nursing courses utilize a variety of hospital and agencies in the area around Jackson, Mississippi. Students may also elect for learning experience in other locations within the U.S. or in foreign countries.

The School of Nursing is governed by the Institutions of Higher Learning (IHL) for the State of Mississippi, and Accreditation is held by the Commission on Collegiate Nursing Education. The MC School of Nursing offers programs of study leading to a Bachelor and a Master of Science in Nursing degree. The BSN degree is available in a traditional or accelerated (for second degree students) format at our campus location in Clinton, Mississippi. The RN-to-BSN and MSN degrees are offered completely online. The next dean will have the opportunity to finalize the development of an additional Masters degree in nursing.

In addition to the nursing degrees mentioned above, the School of Nursing offers a Bachelor of Science in Public Health (B.S.P.H) as well as a minor in Public Health. The next dean will have the opportunity to finalize the development of a Masters of Public Health (M.P.H) program.

### **Minimum Qualifications:**

- Doctoral degree in nursing; or a graduate degree in nursing and a doctoral degree from a regionally accredited institution;
- An unencumbered current license to practice in Mississippi or hold a multistate license from another NLC state;
- A minimum of five (5) years of experience in a registered nursing education program to include teaching, curriculum development, and program evaluation.

- At least two years of leadership, management, and/or administrative experience in the discipline of nursing;
- A minimum of two years of clinical experience; and
- Ability to satisfy a criminal history background check required by the Board of Nursing.

**Preferred Qualifications:**

- Enthusiasm for the Christian mission and vision of the University and the Christian caring component of the School of Nursing's mission;
- Commitment to the liberal arts mission of the University, ethics, fairness, and diversity;
- Broad knowledge of program assessment, evaluation, and accreditation processes
- Demonstrated effectiveness in management of fiscal resources, strategic planning, and program development;
- Experience in building and sustaining external relationships with clinical and community partners;
- Strong communication and interpersonal skills;
- Experience with curriculum development and assessment including online course delivery, engaged learning, simulation, and use of instructional technology;
- Experience with Masters, Doctorate Programs or Innovative new practice programs that impact the field of nursing and health care;
- Experience with innovative ways to generate resources; and
- Knowledge of scholarly publications.

**Reports to:** Provost and Executive Vice President

**FLSA Status:** Exempt

**Applications and Nominations**

The Search Committee invites nominations, applications (a letter of interest, comprehensive curriculum vitae, and the names / contact information for five professional references) or expressions of interest to be submitted to the following:

Dean of Nursing Search Committee  
 Office of the Provost and Executive Vice President  
 Mississippi College Box 4002  
 Clinton, MS 39058  
 E-Mail: [provost@mc.edu](mailto:provost@mc.edu)

Prior to an interview, candidates will be required to complete the university's faculty application (<https://www.mc.edu/offices/human-resources/how-to-apply>).

Confidential review of materials will begin immediately and continue until the position is filled.