

## Physical Plant Preventive Maintenance Mechanic

**POSITION SUMMARY:** Performs preventive maintenance on air conditioning, heating and ancillary equipment. Checks and replaces drive belts, cleans filters, grilles, coils and motors. Lubricates and adjust equipment. Performs minor mechanical, electrical, and plumbing repairs. Some heavy lifting, stooping, bending and reaching may be involved with the duties of this position.

### ESSENTIAL FUNCTIONS:

- Inspects and cleans air conditioning coils, units, fan motors and fan in remote air conditioning units in Residence Hall rooms and in other areas.
- Lubricates air handling units, fan motors, and fan shaft bearings, and all boiler room equipment.
- Replaces faulty fan motors, electrical switches, receptacles, circuit breakers, and fluorescent ballast.
- Inspects and repairs air conditioning units to determine that all are functioning properly.
- Performs other duties as assigned.

### QUALIFICATIONS:

- High School graduate preferred with ability to understand and follow oral and written instructions.
- One year experience in mechanical/electrical related field.

**REPORTS TO:** Supervisor of Building Maintenance and Operations

**FLSA STATUS:** Full time; non exempt