

Title of Position

POSITION SUMMARY: Student Counseling Services – Mental Health Counselor

ESSENTIAL FUNCTIONS:

- Under the general supervision of the Director of Student Counseling and Disability Services (SCDS), or designee, offers professional psychological services for students including: Screening, triage, assessment, crisis intervention, clinical case management, structured group, individual, and marriage treatment, as well as campus based consultation, education and outreach. Counselor for the office to include referrals and assistance with severely troubled students who are in need of psychiatric consultation, medication, hospitalization, and/or the management of life threatening situations; and a minimum of one week per month with the on- call crisis phone. Occasional night and weekend work. The position requires a minimum of twenty-four client case load per week.

OTHER RESPONSIBILITIES:

- Outline treatment plans with DSM-V diagnosis
- Assess immediate needs of a client and determine if a higher level of care is needed.
- Back-up administrative duties on occasion.
- Operating electronic scheduling and client filing system, Titanium
- Maintaining appropriate client case notes
- Professional Development/Supervision once licensure is obtained
- Participation in professional development conferences/training
- Computer skills
- Organizational skills
- Confidentiality
- Good interpersonal skills
- Willingness to work after hours when needed
- Ability to respond to mental health crisis

DESIRED QUALIFICATIONS (and please list any physical qualifications of the job too):

- Master's degree in counseling or psychology, and eligible to become a National Certified Counselor; must demonstrate that they are actively pursuing Licensed Professional Counselor (LPC) with their own LPC supervisor.

Reports to:

FSLA Status: (Human Resources will designate)