

Part Time Mental Health Counselor

ESSENTIAL FUNCTIONS:

Under the general supervision of the Director of Mental Health Services, or designee, offers professional psychological services for students including: Screening, triage, assessment, crisis intervention, clinical case management, structured group, individual and marriage treatment, as well as campus-based consultation, education and outreach. Counselor duties also include referrals and assistance with severely troubled students in need of psychiatric consultation, medication, hospitalization, and/or the management of life-threatening situations; and covering after hours on-call crisis phone rotation responsibilities. Occasional night and weekend work.

OTHER RESPONSIBILITIES:

- Assess immediate needs of a client and determine if a higher level of care is needed
- Back-up administrative duties on occasion
- Operating electronic scheduling and client filing system, Titanium
- Maintaining appropriate client case notes
- Professional Development/Supervision once licensure is obtained
- Participation in professional development conference/training
- Computer skills
- Organizational skills
- Confidentiality
- Good interpersonal skills
- Willingness to work after hours
- Ability to respond to mental health crisis

DESIRED QUALIFICATIONS:

- Master's degree in counseling or psychology, and eligible to become a National Certified Counselor
- Must demonstrate that they are actively pursuing Licensed Professional Counselor (LPC) with their own LPC supervisor.

Reports to: Director of Mental Health Services

FSLA Status: Exempt