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## How to Add a Class

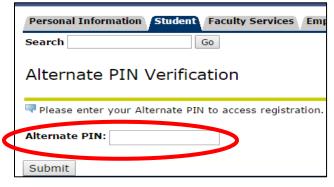
- 1. Login to MyMC
- 2. Click on Add or Drop Classes from the menu on the right

	Academic & Registration
	> Acadamic Catalog
	> Add or Drop Classes
	Second and Miles America
Student Accou	> Degree Evaluation
	<ul> <li>Final Grades</li> </ul>
	<ul> <li>Enrollment Verification</li> </ul>
	> Forms
	> Midterm Grades
Print Week Month	Agenda 💌 > Order Official Academic Transcript
	Schedule Planner
	Search for Classes
	Student Detail Schedule
	> Undergraduate Major Change
	Unofficial Academic Transcripts

3. Once in Banner Web, select the semester in which your will be dropping classes.

	Personal Information Student Financial Aid
	Search Go
	Registration Term
<	Select a Term: Spring 2013
	Submit
	RELEASE: 8.1

4. Enter you 6 digit Alternate PIN number, obtained from your advisor, and press Submit



5. You will be taken to this page to add or drop classes. Enter your CRN (Course Reference Number) for each class at the bottom of the page and then press Submit Changes.

	Classes								Jun 06, 2016 01:36 p
		ad the Mississippi C							ment
By clicking "Submit Changes" at the bottom of this page, you acknowledge that you have read and accept the Agreement. Billing hours over 18 will result in additional tuition charges.									
To add a class, enter the Course Reference Number in the Add Classes section. If you attempt to add a class and receive a "Registration changes are not allowed" message, click here to start the LATE ADD process.									
To drop a class, LATE DROP proce		ilable in the Action	pull-dowi	n list. If	the DRO	o action you desir	e is no	t available,	click here to start the
Current Sched	ule								
Status		Action	CRN	Subj (	Crse Sec	Level	Cred	Grade Mode	Title
**Web Registered 2016	l** on Mar 29,	None	• 10001	ACC 2	201 AHY	' Undergraduate	3.000	Normal	Elementary Accounting
Total Credit Hours	: 3.000								
Billing Hours:	3.000								
	3.000 0.000								

6. If you need to look up classes, click on the "Class Search" button at the bottom to locate the CRN Add or Drop Classes

								L3		
Before adding courses, you must read the Mississippi College Student Enrollment and Financial Agreement. By clicking "Submit Changes" at the bottom of this page, you acknowledge that you have read and accept the Agreement.										
Billing hours over 18 will result in additional tuition charges.										
To add a class, enter the Course Reference Number in the Add Classes section. If you attempt to add a class and receive a "Registration changes are not allowed" message, click here to start the LATE ADD process.										
To drop a class, use the options available in the Action pull-down list. If the DROP action you desire is not available, click here to start the LATE DROP process.										
Current Schedule										
Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title	
**Web Registered** on Mar 29, 2016	None •	10001	ACC	201	АНҮ	Undergraduate	3.000	Normal	Elementary Accounting	
Total Credit Hours: 3.000 Billing Hours: 3.000										
Minimum Hours: 0.000 Maximum Hours: 999999.999 Date: Jun 06, 2016 01:36 pm										
Add Classes Worksheet										
CRNs										
Submit Changes Class Search Reset										