



Mississippi
College

A CHRISTIAN UNIVERSITY

STUDENT CAPP Degree Evaluation Manual for Graduate Programs

CAPP = Curriculum, Advising,
and Program Planning

The CAPP Degree Evaluation is a real-time tool for you and your advisor to use in planning your degree program.

If your program is available for a CAPP degree evaluation, you should contact your advisor with any questions about the results. Then, if you and your advisor see adjustments that need to be made or have questions that cannot be resolved, please email jlane@mc.edu. For substitutions that need to be made, please provide the proper paperwork to the Graduate Office.

Graduate Students should contact their advisor or the Graduate Office with questions.

Graduate Office: 601-925-3891 or email jlane@mc.edu.

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Generate a Degree Evaluation

1. Log in to Banner Web.
2. Select the Student Tab.
3. Select Student Records.
4. Select Degree Evaluation.
5. Select the current term and Submit.

The screenshot shows a Windows Internet Explorer browser window titled "Select Current Term - Windows Internet Explorer". The address bar displays the URL "http://banvmss.mc.edu:9020/pls/TRNG8/bwckcapp.P_DispatchCurrent". The browser's menu bar includes File, Edit, View, Favorites, Tools, and Help. The toolbar shows various icons for navigation and printing. The main content area displays the Mississippi College logo and the text "A CHRISTIAN UNIVERSITY". Below the logo are tabs for "Personal Information", "Student", and "Financial Aid". A search bar with a "Go" button is present. The page title is "Select Current Term". On the right, the user information "700521599 Betsy Banner" and the date/time "Oct 04, 2010 03:33 pm" are shown. A yellow horizontal line separates the header from the main content. Below the line, a message icon and the text "Please select the current term." are displayed. A dropdown menu labeled "Select a Term:" shows "Fall 2010" selected. A "Submit" button is located below the dropdown. A yellow arrow points from the "Please select the current term." message to the dropdown menu. Another yellow arrow points from the "Submit" button to the left. At the bottom of the page, the text "RELEASE: 8.3.0.1" is on the left, and "powered by SUNGARD HIGHER EDUCATION" is on the right. The Windows taskbar at the bottom shows the start button, several open applications (Mississippi College, Banner Web, Oracle, Student Records, Banner Web, Oracle, Select ...), and the system clock indicating "Monday, October 04, 2010" and "3:33 PM".

Select Current Term

700521599 Betsy Banner
Oct 04, 2010 03:33 pm

Please select the current term.

Select a Term:

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6. Degree Evaluation Record will show your current curriculum including your catalog term and program.

Degree Evaluation Record - Windows Internet Explorer

http://banvmss.mc.edu:9020/pls/TEST8/bwckcapp.P_Dispcurrent

File Edit View Favorites Tools Help

Convert Select

Star Degree Evaluation Record

Personal Information Student Financial Aid

Search Go

RETURN TO MENU SITE MAP HELP EXIT

700475059 Bobby Banner
Nov 01, 2010 03:40 pm

Degree Evaluation Record

Select a program to view the most recent evaluation results. If a program has no link you will need to generate a new evaluation before you can view the results.

Curriculum Information

Primary Curriculum

Program: Business Administration (MBA)
Catalog Term: Fall 2008
Level: Graduate
Campus: Main
College: School of Business
Degree: Master Business Administration

First Major: Business Administration
Department: Business Administration Dept

E-mail your advisor: Gerald Lee

a. b. c.

[Previous Evaluations | Generate New Evaluation | What-if Analysis | View Holds]

RELEASE: 8.3.0.1

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Internet 100%

OPTIONS:

- To view Previous Evaluations that have been created by you, your advisor, or the Registrar's Office, click Previous Evaluations. You may only delete any evaluations you generated.
- If you want to run a degree evaluation on your current curriculum, click Generate New Evaluation.
- If you want to run a degree evaluation on a different degree program than your current curriculum, click What-If Analysis.

- a. If you click Previous Evaluations, then you can select the evaluation you would like to view by clicking the program link.

Previous Evaluations - Windows Internet Explorer

http://banvmss.mc.edu:9020/pls/TEST8/bwcksmmt.P_DisplPrevEval

File Edit View Favorites Tools Help

Convert Select

Previous Evaluations

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Personal Information Student Financial Aid

Search [] Go

SITE MAP HELP EXIT

700475059 Bobby Banner
Nov 01, 2010 03:42 pm

Previous Evaluations

You may delete only those requests you submitted.

Current Evaluations

Program	Submission Date	Request Number	Delete
Business Administration (MBA)	Mar 07, 2010 09:01 pm	29	
Accounting Concentration (MBA)	Mar 03, 2010 09:43 am	28	
Business Administration (MBA)	Mar 03, 2010 09:41 am	27	
Business Administration (MBA)	Feb 16, 2010 09:16 am	26	
Business Administration (MBA)	Feb 08, 2010 11:27 am	25	<input type="checkbox"/>
Business Administration (MBA)	Feb 08, 2010 11:23 am	24	<input type="checkbox"/>
Business Administration (MBA)	Feb 08, 2010 10:16 am	20	<input type="checkbox"/>
Business Administration (MBA)	Feb 08, 2010 10:12 am	19	<input checked="" type="checkbox"/>
Business Administration (MBA)	Feb 05, 2010 04:32 pm	18	<input type="checkbox"/>
Business Administration (MBA)	Feb 05, 2010 04:28 pm	17	<input type="checkbox"/>
Business Administration (MBA)	Feb 05, 2010 04:15 pm	16	<input type="checkbox"/>
Business Administration (MBA)	Feb 05, 2010 04:08 pm	15	<input type="checkbox"/>

Internet 100%

Any that have a check box beside them are the degree evaluations you generated, and you may choose to delete these. The ones that do not have a check box were generated by your advisor or the Graduate Office.

- b. If you click Generate New Evaluation, click in the radio button next to Program, select the current term, and then press Generate Request.

Generate New Evaluation

700475059 Bobby Banner
Nov 01, 2010 03:45 pm

To generate a new evaluation, select a program, degree, major and anticipated graduation term and then select Generate Request.

☒ Program: Business Administration (MBA)
Degree: Master Business Administration
Major: Business Administration

Term: Fall 2010

Generate Request

[Current Enrollment | Previous Evaluations | What-If Analysis]

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- c. If you click What-If Analysis, select the Entry Term(the term you entered MC or the year of the catalog you are following) on the drop down menu. Click Continue.

What-if Analysis

Step 1 : Select a term.

Entry Term: **Fall 2010**

Continue

[Current Enrollment | Previous Evaluations | Generate New Evaluation]

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Select the program you would like to evaluate and click Continue.

What-if Analysis

Step 2 : Select a program.

Entry Term: **Fall 2010**

Program: **Elementary Education (MED)**

Continue

[Current Enrollment | Current Enrollment | Previous Evaluations | Generate New Evaluation]

RELEASE: 8.3

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Note: This list includes undergraduate and graduate programs.
Be sure and select the program with the correct degree option you wish to pursue.

Select the major associated with the selected program. Click Submit.

Step 3 : Select a major.

Program Description : This degree evaluation serves as an UNOFFICIAL audit of your current program requirements. It is intended for you and your advisor to use as a program planning tool in conjunction with the Mississippi College Graduate Catalog and departmental policy. Please note that if you repeated, failed or made a D in a graduate-level course, the program GPA appearing on this evaluation will be incorrect and WILL NOT reflect your true academic status. In these instances the program GPA will need to be manually calculated. Consult the Graduate Office for an official GPA calculation.

Entry Term: Fall 2010
Program: Business Administration (MBA)
Level: Graduate
Degree: Master Business Administration
College: School of Business
Campus:
First Major*:

[[Current Enrollment](#) | [Previous Evaluations](#) | [Generate New Evaluation](#)]

Verify the program selected is correct. Click Generate Request.

Step 4 : Select an evaluation term.

Please note, processing may take a few minutes.

Program Description : This degree evaluation serves as an UNOFFICIAL audit of your current program requirements. It is intended for you and your advisor to use as a program planning tool in conjunction with the Mississippi College Graduate Catalog and departmental policy. Please note that if you repeated, failed or made a D in a graduate-level course, the program GPA appearing on this evaluation will be incorrect and WILL NOT reflect your true academic status. In these instances the program GPA will need to be manually calculated. Consult the Graduate Office for an official GPA calculation.

Entry Term: Fall 2010
Program: Business Administration (MBA)
Level: Graduate
Degree: Master Business Administration
College: School of Business
Campus:

First Major: Business Administration
First Department: Business Administration Dept

Evaluation Term:

☒ **Use In-Progress Courses**

[[Current Enrollment](#) | [Previous Evaluations](#) | [Generate New Evaluation](#)]

It may take a few minutes for the degree evaluation to generate and then you should see the Degree Evaluation Report. (See page 8 for instructions on *How to Interpret a Graduate Degree Evaluation.*)

How to Interpret a Graduate Degree Evaluation

Program Description

The Program Description section displays general information for the evaluation such as Program, Degree, Major, etc.

Program Description

Program : Business Administration (MBA)
Campus : Main
College : School of Business
Degree : Master Business Administration
Level : Graduate
Majors : Business Administration
Departments : Business Administration Dept

Catalog Term : Fall 2008
Evaluation Term : Spring 2011
Expected Graduation Date : 4
Request Number : Aug 31, 2010
Results as of : Aug 31, 2010
Minors :
Concentrations :

Program Evaluation

	Met	Credits	Courses
		Required	Used
Total Required :	No	54.00	39.00
Program GPA :	Yes	3.00	3.70
Overall GPA :	Yes	3.00	3.70

Program Description

All candidates for the Master of Business Administration degree complete a graduate core first, which is intended to give the student a knowledge of the principles underlying the operation of all business and public enterprise, to furnish each individual with tools of analysis, and to help develop effective ways of thinking about problems. These courses constitute the foundation upon which the more advanced and specialized aspects of the program are built.

1. **Program:** Indicates the degree and major that is evaluated.
2. **Catalog Term:** Indicates the set of General Education requirements that are used to create the evaluation. Catalogs from Fall 2007 - present are available for degree evaluation. Term codes may appear in two formats:
 - a. The term followed by the year (for example, Fall 2007)
 - b. The four-digit year followed by a two-digit code for the term (for example, 200701) (the two digit code for the Fall term is 01, Spring term is 02, and the Summer term is 03).
3. **Evaluation Term:** Indicates the term for which the evaluation is generated.
4. **Results as of:** Indicates the date the evaluation was generated.

5. **Total Required:** Indicates the overall number of hours required for the Program.
6. **Program GPA: THIS APPEARS ONLY FOR GRADUATE LEVEL PROGRAMS.** Includes courses that are used for this specific evaluation. If you have repeated or failed any courses, you will need to compute your GPA manually.
7. **Overall GPA:** This is your cumulative GPA.
8. **Met (Yes/No):** Indicates whether the requirement has been met.
9. **Credits (Required):** The number of required credits for each category.
10. **Credits (Used):** The actual number of credits used in each category for this evaluation. Used credits include any in-progress courses.
11. **Courses (Required):** This information is not used in the Program Evaluation section.
12. **Courses (Used):** The actual number of courses used in each category for this evaluation.

Area Requirements

The Area Requirements display the requirements needed for the program. Areas will include test scores, prerequisites, core courses, electives and other areas as required by the program.

Area Requirements

1

Met	Credits	Courses
Required	Used	Required
Used		

Area : GMAT EXAM Results

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes			GMATEXAM	GMAT Exam Results								G03		590	E	
														Total Credits and GPA :	0	0.00

Area Requirements

2

Met	Credits	Courses
Required	Used	Required
Used		

Area : MBA Prerequisites General

Total Required :

Yes 24.00 24.00 8 8

Area Description

The graduate program in Business Administration builds on a core of undergraduate courses normally taught in schools of business. Students who have satisfactorily completed this core of foundational courses and meet all other admission requirements are admitted to the Graduate School. Those who have not completed these courses are admitted provisionally until they meet these prerequisites and the GMAT score requirement.

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes			ECO		232				200404	ECO	232	Economic Principles II		3.00	A	H
Yes	AND		FIN		341				200501	FIN	341	Business Finance		3.00	C	H
Yes	AND		MGT		371				200501	MGT	371	Prin of Mgt & Org Behav		3.00	B	H
Yes	AND		MKT		381				200502	MKT	381	Marketing		3.00	A	H
Yes	AND		MIS	MIS Prerequisite Choices					200501	MIS	327	Intro Managmnt Informatn System		3.00	B	H
Yes	AND		STATS	Statistics Prereq Choices					200401	MAT	207	Elementary Statistics		3.00	B	H
Yes	AND (ACC		201				200402	ACC	201	Elementary Accounting		3.00	A	H
Yes	AND		ACC		202				200403	ACC	202	Elementary Accounting		3.00	A	H
No)OR(ACC		203											
No)OR(BUS		210											
)															
														Total Credits and GPA :	24.00	3.37

1. Displays the passing standardized test requirement for the program.
2. Displays the prerequisites required for the program, if applicable. In this example you will notice that 24 hours are required or 8 courses. Listed on the right are the courses meeting these requirements.

Area Requirements

3

Area : MBA Core Courses	Met	Credits		Courses	
		Required	Used	Required	Used
Total Required :	No	24.00	12.00		4
Area GPA :	Yes	3.00	3.62		

Area Description

All candidates for the M.B.A. degree complete a graduate core first, which is intended to give the student a knowledge of the principles underlying the operation of all business and public enterprise, to furnish each individual tools of analysis, and to help develop effective ways of thinking about problems. These courses constitute the foundation upon which the more advanced and specialized aspects of the program are built.

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
Yes			ACC		6501		3.00		200802	ACC	6501	Acc Issues Business Decision		3.00	A	H
Yes	AND		ECO		6531		3.00		200801	ECO	6531	Economics of the Firm		3.00	B+	H
No	AND		FIN		6541		3.00									
Yes	AND		GBU		6551		3.00		200902	GBU	6551	Organizational Behavior		3.00	B	H
Yes	AND		GBU		6552		3.00		200801	GBU	6552	Law & Ethics in Bus Environmnt		3.00	A	H
No	AND		MGT		6571		3.00									
No	AND		MGT		6572		3.00									
No	AND		MKT		6581		3.00									
Total Credits and GPA :														12.00	3.62	

Area Requirements

4

Area : MBA Elective Courses	Met	Credits		Courses	
		Required	Used	Required	Used
Total Required :	No	6.00	3.00		1
Area GPA :	Yes	3.00	4.00		

Area Description

Approved Elective Courses are chosen from All School of Business 5000-level courses as long as they do not appear as cross-listed 400-level courses on student's undergraduate transcript. All School of Business 6000- level. Approved electives outside the School of Business are as follows [as long as they do not appear as cross-listed 400-level courses on student's undergraduate transcript]: CSC 5405/MAT 5490 Introduction to Operations Research; COM 5401 Dynamics of Communication; COM 5403 Negotiation; COM 5443 Public Relations; ENG 5452 Professional Writing; HSA 6531 Contemporary Issues in Healthcare Administration; HSA 6550 Legal Aspects of Healthcare Administration; or PSY 6540 Industrial/Organizational Psychology. Please Note that Internships may not be used as electives.

Detail Requirements

Met	Condition	Rule	Subject	Attribute	Low	High	Required Credits	Required Courses	Term	Subject	Course	Title	Attribute	Credits	Grade	Source
No			MBA ELECTV	MBA					200901	FIN	6546	Financial Markets & Institutns		3.00	A	H
Total Credits and GPA :														3.00	4.00	

Courses Not Used

5

Subject	Course	Title	Term	Credits	Grade
ACC	301	Intermediate Accounting I	200501	3.00	C
ACC	302	Intermediate Accounting II	200502	3.00	B
ACC	303	Cost Accounting	200501	3.00	B
ACC	388	Internship	200602	2.00	A
ACC	401	Advanced Accounting	200601	3.00	D
ACC	403	Federal Tax Accounting I	200602	3.00	C
ACC	405	Introduction to Auditing	200601	3.00	A
ACC	406	Accounting Information Systems	200602	3.00	C
ACC	407	Governmental Accounting	200502	0	W
ACC	407	Governmental Accounting	200602	3.00	C
BIB	110	An Intro to the Old Testament	200401	3.00	C
BIB	120	An Intro to the New Testament	200402	3.00	B
BIO	103	Human Biology	200401	3.00	TB
BIO	105	Plants and People	200601	3.00	A
BIO	106	Plants and People Laboratory	200601	1.00	B
CHPL	0000	Freshman Chapel	200401	0	CR

Rejected Courses

6

Subject	Course	Area	Reason	Attribute
ACC	407	MBA Elective Courses	Outside Credits Per Crse Range.	

3. **Core and Required Courses:** Displays required courses for the program. In this example, 24 hours are required and 12 hours have been MET.
4. **Elective Courses:** Displays electives required, if applicable.
5. **Courses Not Used:** The evaluation could not find any requirement that these courses would fulfill. Some examples would include courses that were not successfully completed or a first attempt of a repeated course. It might also include courses where the grade did not meet the program requirements. **This list should be reviewed in the event a course needs to be substituted into the program.**
6. **Rejected Courses:** Courses in this section match a specific requirement but were rejected for the evaluation. For example, the course may have been repeated or withdrawn or failed or the credit hour/grade did not match the requirement.

For questions regarding a graduate degree evaluation, call the Graduate Office at 601-925-3891.